

Barbados Marketing Corporation Cap. 255.

BARBADOS MARKETING CORPORATION L.N.
(OFFICERS TRAVELLING ALLOWANCES) 1965/133.
REGULATIONS, 1965

Made by the Barbados Marketing Corporation with the approval of the Minister under section 13 of the Barbados Marketing Corporation Act. Cap. 255.

1. These Regulations may be cited as the Barbados Marketing Corporation (Officers Travelling Allowances) Regulations, 1965. Short title.

2. In these Regulations—

- “ the Act ” means the Barbados Marketing Corporation Act; Interpretation.
“ the Corporation ” means the Barbados Marketing Corporation established under section 3 of the Act; Cap. 255.
“ officer ” means any officer of the Corporation specified in the First Schedule; First Schedule.
“ vehicle ” means motor car, motor cycle, autocycle or bicycle.

3. Subject to the provisions of these regulations, the Corporation may authorise the payment monthly of travelling allowances to officers on the scales from time to time prescribed for public officers in regulations made under the Public Officers Loan and Travelling Allowances Act; but where an officer is required in the course of his duty to carry any person on his vehicle an additional allowance of one cent per mile shall be paid to such officer in respect of each such person. Corporation may authorise payment of travelling allowances to officers. Cap. 31.

4. An officer entitled to travelling allowance shall before payment of the allowance furnish a monthly mileage statement in the form in the Second Schedule and shall furnish such other information as may be required from time to time. The statement shall, in the case of officers other than the Manager of the Corporation, be submitted to the Manager for his certification. Monthly mileage statement to be furnished by officer. Second schedule.

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before any payment is made. In the case of the Manager, the statement shall, before any payment is made, be submitted for the certification of the Chairman, or, in case of the absence or the inability of the Chairman to perform his functions, of the Deputy Chairman.

Journey must be necessary.

5. The use of a means of conveyance in the service of the Corporation is intended to be an economy of time and money, and officers must be prepared to explain the necessity for a journey for which an allowance is claimed if its necessity is challenged by the Manager or the Chairman.

Single journey performed in different capacities.

6. Officers may claim separately for a single journey performed by them in different capacities.

Two or more officers proceeding on the same journey.

7. When two or more officers are proceeding on the same journey, separate transport will not be allowed if it is possible to make suitable arrangements at less cost for their combined transport.

Travelling by non-scheduled officers.

8. Travelling allowance may be paid to officers whose posts are not listed in the Schedule but who with the approval of the Manager or Chairman use their vehicles on official business of the Corporation.

Officers not entitled to claim for journeys between their homes and offices.

9. Officers are not entitled to claim for journeys between their homes and their offices.

Chapter 255

FIRST SCHEDULE

Reg. 2

LIST OF OFFICERS

Manager
Assistant Manager
Secretary/Accountant
Plant Engineer.

SECOND SCHEDULE

Reg. 4

I hereby certify that during the month of the extent of my travelling in the performance of my duties in the service of the Corporation has been as follows—

<i>Month</i>	<i>Total mileage Travelled</i>	<i>Particulars</i>	<i>Type of Vehicle used</i>	<i>Amount claimed</i>

I further certify that all travelling on private business or pleasure has been excluded from the total mileage making up this claim.

Signed:

Date:

CERTIFICATE BY MANAGER/CHAIRMAN

I hereby certify that I have examined this claim and have found it to be in respect of travelling on duty in the service of the Corporation only, and by the type of vehicle specified and that the journeys made and mileage involved have been necessary for the proper performance of the officer's duties.

Signed:

Date:

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